



BHI Health & Safety

BHI has been and continues to monitor the Coronavirus disease 2019, also called COVID-19, recognizing this is an evolving world health situation.

As part of our constant focus on the health and safety of our employees, BHI is requesting that personnel follow the Centers for Disease Control and Prevention (CDC) guidelines and refrain from travel to CDC identified high-risk areas.

Given that many of our employees are assigned to various customer sites, our field site leadership has been advised on our process for following customer/site protocols. Any questions should be directed to your site leader first.

The best way to prevent infection is to avoid being exposed to a virus. There are simple everyday preventive actions you can take to help prevent the spread of any virus. These include:

- Avoid close contact with people who are sick.
- Avoid touching your eyes, nose, and mouth with unwashed hands.
- Wash your hands often with soap and water for at least 20 seconds. Use an alcohol-based hand sanitizer that contains at least 60% alcohol if soap and water are not available.

If you are sick, to keep from spreading the illness to others, you should

- Stay home when you are sick and limit close contact with others as much as possible.
- Cover your cough or sneeze with a tissue, then throw the tissue in the trash.
- Clean and disinfect frequently touched objects often.
- Seek prompt medical attention if your illness is worsening (e.g. difficulty breathing).

As in any situation where you are unable to go to work due to illness, please notify your manager as soon as possible so that s/he can plan accordingly. We encourage all staff to use your best judgement to limit your and your co-worker's exposure to any virus.

We will continue to monitor the situation and communicate as appropriate given the rapidly changing situation. While there are a lot of articles in the media about the virus, the following two factsheets were compiled by the CDC and provide additional factual information for those who are interested.

<https://www.cdc.gov/coronavirus/2019-ncov/downloads/2019-ncov-factsheet.pdf>

<https://www.cdc.gov/coronavirus/2019-ncov/downloads/sick-with-2019-nCoV-fact-sheet.pdf>

As always, the health and safety of our employees is our top priority. Should you have any questions, please email staysafe@bhienergy.com or check our recorded Hotline for updates at 864-622-3634.